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| **Nomination Form for MTT-S Distinguished Educator Award****Microwave Theory & Techniques Society***Revised: 07/2018* |

1. **Guidelines for preparing nomination and endorsements:**
2. Additional space may be used for elaboration of any item used below to describe the candidate.
3. Nominator should prepare this form and select endorsers based on their knowledge of the nominee’s suitability for the award.
4. Nominator should share contents of nomination form with endorsers, but endorsers are requested to communicate their views only to mttawardschair@ieee.org.
5. **Deadline for all material is July 31**.

**2. Nominee:**

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| **Name:** | **Home address:** |
| **Email:** | **Date and place of birth:**  |
| **IEEE Grade/Year:** | **IEEE Member number[[1]](#footnote-1):** |
| **Current professional affiliation and title – or last, if retired:** |

**3. Nominator:**

|  |  |  |
| --- | --- | --- |
| **Name** | **Address****(company/ street /city, postal code, state/country)** | **Telephone (mobile)/Email** |
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| **How long have you known the candidate and in what capacity?** |
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**4. Endorsers (required; minimum 3, maximum 5):** Endorsers shall be advised by nominator to include in their support letters a statement indicating how long they have known the candidate and in what capacity. It is recommended that two endorsements come from the nominee’s former graduate students.

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| **Name/affiliation** | **Address****(company/ street /city, postal code, state/country)** | **Telephone/Email** |
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**5. Education Beyond the 12th Grade (Denote honorary degrees with *H*):**

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| **Institution** | **Degree** | **Year** | **Honors** |
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**6. Principal Employment, Years, Description:**

1. **Record of participation in the activities of professional societies:** Through: (a) education, (b) technical activities, and (c) other activities. Include dates of service.
2. **Achievements pertinent to nomination for the MTT-S Distinguished Educator Award (Narrative: 500 words max)**: Criteria considered shall include: excellence in teaching students, with attention to the quality of the teaching and the stimulation of students; curriculum development with the inclusion of current engineering practice and R&D knowledge that reflects engineering and research relevance to courses; authorship of course material; and involvement with and supervision of students to prepare them for effective careers in engineering and the sciences.
3. **Record of authorship of course materials used primarily for candidate's classes.**

**PART 1: Record of leadership in electrical engineering education through: (a) writing of textbooks and other course material; (b) authorship of papers and articles on engineering education; (c) related teaching activities. Under each subheading, list only the 3 most significant contributions in priority order, with a one or two-sentence description**

**PART 2:** List not more than 10 additional items, subdivided into categories of distinct areas of contributions.

1. **Record of major contributions to the advancement of technology in electrical engineering**.

**PART 1:** (a) research activities; (b) monographs and books; (c) technical papers, articles, and patents. Under each subheading, please list only the 3 most significant contributions in priority order, with a one or two-sentence description of impact.

**PART 2:** List not more than 10 additional items, subdivided into categories of distinct areas of contributions.

**11. Honors:**

**12. Citation:** For Outstanding Achievements as an Educator, Mentor, and Role Model of Microwave Engineers and Engineering Students.

**13.** **The MTT-S Awards committee reserves the right to re-purpose this nomination for a different MTT-S Award.**

1. Must be an IEEE member at date of nomination [↑](#footnote-ref-1)